



NORTH MYRTLE BEACH COMMUNITY BAND

EST. 1995

BYLAWS ADOPTED JULY 18TH, 2017 AMMENDED BY VOTE OCTOBER 14TH, 2018

ARTICLE I: NAME

Section 1: The name of the organization is North Myrtle Beach Community Band, herein referred to as NMBCB or Organization.

ARTICLE II: PURPOSE

Section 1: Purpose

- A. NMBCB is an organization comprised of musicians and volunteers who support the organization's purposes of:
 - a. Providing a pleasant rehearsal atmosphere that is welcoming to musicians while providing musical challenge for a wide variety of skill and talent.
 - b. Presenting a diverse and high quality repertoire for public performances primarily in the North Myrtle Beach Community.
 - c. Recruiting additional musicians to the membership of the organization.
 - d. Supporting school band programs and teachers to encourage future musicians.
- B. NMBCB is open for membership to individuals who are eighteen years of age and older, without regard to race, color, creed, sex, sexual orientation, gender identity, marital status, national origin, ancestry, citizenship, physical or mental disability.

Section 2: Mission Statement

- A. North Myrtle Beach Community Band provides volunteers of the Grand Strand community the educational opportunity to both perform and appreciate musical works composed for concert band. We are a volunteer organization that works to produce high-quality music in a fun and supportive atmosphere.



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ARTICLE III: MEMBERSHIP

Section 1: Eligibility & Benefits

- A. Any individual, 18 or older, is eligible for membership to the Organization upon payment of Dues.
- B. All members may attend open board meetings and may express their views/opinions at Membership Meetings.
- C. All members are entitled to one (1) vote on each matter that is voted on by the general membership.
- D. Members shall receive periodic correspondences: including but not limited to financial updates, fundraisers, and announcements of meetings.
- E. Additional Benefits to be listed in adopted Board Policy.

Section 2: Dues

- A. The Dues structure is to be set by the Board of Directors and will be written in policy.
- B. Changes to Dues structure will to be announced to members during a Membership Meeting before they can take effect.
- C. Any Dues collected will be non-refundable.

Section 3: Membership Resignation and Termination

- A. A member may resign at any time by giving notice to the President or Secretary of NMBCB. All funds or donations shall be forfeited with member resignation.
- B. The Board of Directors reserves the right to terminate any member by action of a majority of Directors.



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ARTICLE IV: BOARD OF DIRECTORS

Section 1: Composition & Purpose

- A. The Board of Directors of this Organization shall consist of five (5), seven (7), or nine (9) elected officials.
 - a. All members of the Board of Directors shall be members of the Organization.
- B. The Board of Directors will serve as the day-to-day decision making body for NMBCB.

Section 2: Elected Directors

- A. Said directors with voting privileges are as follows:
 - a. Duly elected President of the Organization.
 - b. Duly elected Vice President of the Organization.
 - c. Duly elected Treasurer of the Organization.
 - d. Duly elected Secretary of the Organization.
 - e. Duly elected Members-at-Large of the Organization.

Section 3: Ex-Officio Non-Voting Members

- A. Said officials shall serve as non-voting members of the Board of Directors as follows:
 - a. Appointed Music Directors of the Organization who are selected through an interview process.

Section 4: Powers

- A. The legislative powers of NMBCB shall be vested in the membership through the Board of Directors. Specific policy with detailed position descriptions will be drafted by the Board of Directors, modifying the guidelines as needed with the following guides:
 - a. The President of the Organization officiates the Board of Director meetings and will oversee the operational and financial stability of the organization, with support from the Treasurer and other Board members. The President will be seen as a moderator by serving as community liaison for the group—creating, supporting, and recording non-musical networking opportunities for the Organization.



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- b. The Vice-President of the Organization will oversee the operational committees of the organization and will act as a moderator. In the absence of the President, the Vice-President will assume all presidential duties, including officiating Board of Director meetings.
- c. The Treasurer of the Organization will oversee the financial operations of NMBCB.
- d. The Secretary of the Organization will keep official records of the business of the Organization and Board, including minutes, agendas, historical documentation, etc.
- e. The Non-Voting Ex-Officio Members of the Organization will share their needs, wants, and vision of the ensembles with the NMBCB Board. The Music Directors will also provide the Organization with performance details.

Section 5: Terms

- A. Board Members serve a maximum term of four (4) years between elections, September 1st through August 31st of the following year.
- B. Each Office on the Board of Directors is held one (1) year.
- C. Board Members have no limit on the number of times they may run for a Board of Directors seat or Office.

Section 6: Vacancy

- A. In the event that an Elected Official seat becomes vacant, the Board may invite any member in good standing to fill the seat interim until an official Membership Meeting vote to fill the seat in special election, the structure of which will be decided by the Board. The invitee must have 100% approval of all Board Directors.
- B. If there is not 100% approval, then a quorum majority vote of the Membership may elect the proposed candidate to the Board.

Section 7: Removal

- A. The Board of Directors reserves the right to remove any Elected Official by action of a 3/4ths (75%) majority of Directors.
- B. Causes for removal may include, but are not limited to, the following:
 - a. Continued neglect of duties and assignments assigned.
 - b. Abandonment of the office, assignments, or continued neglect of representation at required meetings.



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- c. Refusal to carry out and execute the mission and purposes of the Organization.

Section 8: Committees

- A. The Board of Directors may designate any number of necessary committees, which shall consist of one or more Members of NMBCB, one of which will serve as Chair.
- B. Each committee shall have and exercise the specified authority of the Board of Directors in the management of the Organization.

ARTICLE V: MEETINGS

Section 1: Membership Meetings

- A. Membership meetings will be held at least twice per year and will be announced by the Board of Directors no less than two weeks prior to the scheduled date.
- B. All Members are able to voice opinions and cast one vote.

Section 2: Board of Directors Meetings

- A. The Board of Directors shall meet at least one (1) time every two months.
- B. The President or two (2) or more joint Board Directors may call additional meetings as necessary.
- C. Only Elected Directors may vote on matters discussed at these meetings.

Section 3: Committee Meetings

- A. The Chair of the committee will call committee meetings as often as necessary.
- B. Chairs of committees will report meeting results to the Board of Directors and can either present material directly at a board meeting, or via a report to the Board in preparation for the meeting.

Section 4: Quorum



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- A. A quorum for Board of Directors Meetings shall be fifty one percent (51%) of appropriate voting members.
- B. A quorum for Membership Meetings shall be 1/3rd of Membership in good standing.
- C. Committee Meetings do not require a Quorum.
- D. Absentee votes will be established in Organizational Policy.

ARTICLE VI: ELECTIONS

Section 1: Nomination

- A. Any Member of the Organization in good standing may be nominated, may nominate themselves, or may nominate another Member.

Section 2: Election Timeline

- A. From the announcement of elections up to at least fourteen (14) days prior to the election day, nominations will be collected by the Board of Directors.
- B. From the announcement of elections up to at least seven (7) days prior to the election day, candidates will submit a letter of intent accepting nomination with materials to be made available to Membership prior to election.
 - a. Absentee voting policy will be at the discretion of the Board of Directors and submitted alongside candidate materials.
 - i. Stipulation: Absentees may not give votes to another Member as proxy and no Member may serve as a proxy.
- C. Election Day
 - a. Each Candidate will be given up to two minutes in presentation and another three minutes to take questions from Members.
 - b. Members may cast one vote per candidate, up to the number of open positions.

Section 3: Results

- A. Candidates receiving the highest number of votes from present voting Members and qualifying absentee votes will be placed at their term.
 - a. In the event of a tie for a final position to be filled, a re-vote among present voting Members will be immediately taken only for the tied candidates, with only one vote cast.



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- B. Two (2) non-candidate Director, and one Member shall verify the results of the election and report results to Members.
- C. The Secretary shall maintain all records of prior election until next election.

Section 4: Office Placement of Board of Directors

- A. Before the start of the new Board of Directors term, the current Board of Directors will call a meeting with new Board of Directors.
- B. Starting with President, Candidates will announce their intention to run for the designated office.
 - a. Each Candidate will be given up to two minutes in presentation and another three minutes to take questions from Members.
 - b. Directors may cast one vote for one Candidate for the position.
- C. Each office will be filled in similar fashion, one at a time from President down, until all offices have been filled.

ARTICLE VI: FINANCE

Section 1: Calendar Year and Budget Approval

- A. The fiscal year shall be the calendar year, beginning on September 1 and ending on August 31st of the following year.
- B. The Treasurer of NMBCB will take the lead in preparing an annual budget of estimated revenues and expenses for the organization by July of each year.
- C. A working statement shall be updated monthly by the Treasurer and available upon request to all Members.

Section 2: Fund Deposits

- A. All receivables shall be processed by the Treasurer and deposited in a timely fashion.
- B. No official funds received through dues, fees, or contributions will be deposited to a Member's personal account for transfer to the Organization.

Section 3: Spending Authority

- A. Any amount over \$300.00 will require approval of the Board.



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- B. The Treasurer may spend or authorize spending of funds subject to the following limitations:
 - a. Approved budgeted items up to \$300.00.
 - b. Unbudgeted funds up to \$150.00. Any unbudgeted funds over \$150.00 will require approval from the Board of Directors.
- C. Contracts may only be signed by the President or Treasurer of the Organization. No evidence of indebtedness shall be issued in the name of the Organization unless authorized by the Board of Directors.
- D. Any approved spending over \$1000.00 requires a signature of both President and Treasurer.

Section 4: Fundraising and Charitable Donations

- A. The Board of Directors may accept on behalf of NMBCB any contribution, gift, or bequest given for the general purposes of the Organization.
- B. The Board of Directors shall be empowered and can empower Members to participate in fundraising activities that will be used for the betterment of the Organization.

Section 5: Dissolution

- A. Upon dissolution or disbandment of this organization, any and all unallocated funds and assets shall be turned over to a non-profit organization with a similar mission statement for exclusive use in music programs.

ARTICLE VII: AMENDMENTS TO BYLAWS

Section 1: Amendments

- A. Any Member may propose amendments to the existing Bylaws by submission of a typed proposal to the Secretary before the next Membership Meeting.
- B. The proposal to amend the Bylaws will be brought up for adoption at the next Membership Meeting.
- C. Two-thirds of the Members present must be in agreement for the Bylaws amendment to pass.